

WHAT TO DO WHEN YOU SEE DISCRIMINATION: HOW TO REPORT PREJUDICE-RELATED BIAS



FIRST STEPS

1. Gather as much information as you can.
 - a. This includes the location/date/time of the incident, as well as the perpetrator's name and any other details you can find.
2. If the occurrence is online, make sure to take screenshots.



HOW TO FILE A REPORT

1. Go to stevens.edu/report
2. Click "Campus Incident"
3. Under "I am reporting a:", select "Campus Incident"
4. Under "Category of Incident", select "Bias: race, religion, sexual orientation, +"
5. Fill out the report accordingly and submit.

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